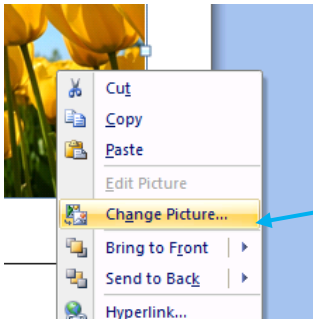
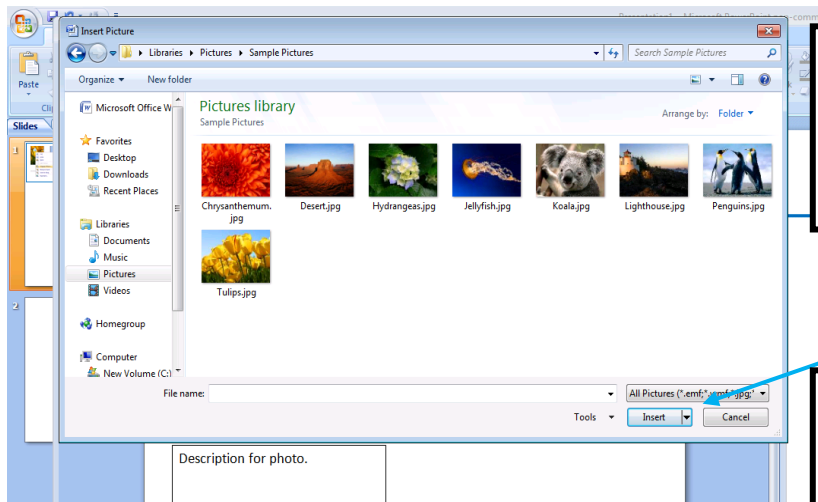


Photography - Instructions



1. Right click on the photo that you want to change, and click **Change Picture**.



2. Find the photo that you want to replace it with, and then click **Insert**.

3. Type in the **date**, your **name**, and the **title** for work / entry.

Microsoft Word ribbon showing Font, Paragraph, and Styles tabs. Below the ribbon, there are three text input fields: 'Name:', 'Date:', and 'Title'. Each field is circled in red. Below the 'Title' field, there is a large empty box for a description, also circled in red.

A diagram showing a vertical photo of yellow tulips being inserted into a text box. A black arrow points from the photo to the text box. Below the text box, there is a horizontal photo of orange flowers.

4. Write a brief description of the photo, maybe including why you took this picture, or the reason you like it.